

**GREEN INFRASTRUCTURE AND BIODIVERSITY ADVISORY GROUP MEETING RECORD**  
**28 June 2022**

**Attendees**

|                                      |                                      |
|--------------------------------------|--------------------------------------|
| Caroline Underwood <b>CU</b> , Chair | Melanie Storey <b>MS</b> , Secretary |
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**Apologies:** Richard Salmon **RS**, Pam Fraser **PF**, Joshua Harris **JH**

**Item 1 Record of the Last Meeting**

- The minutes of the last meeting were approved
- Action review:

| <b>No</b>    | <b>Action Description</b>                                                                                                                                                          | <b>Status/Update</b>                            |
|--------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|
| <b>26.1</b>  | <b>MS</b> to organise a check of the Slow Ways route between Huntingdon and St Neots                                                                                               | Outstanding, JH agreed to help with this action |
| <b>29.2</b>  | <b>All</b> to try and encourage people to volunteer to join the Footpath Working Party                                                                                             | On-going                                        |
| <b>29.4</b>  | <b>RS</b> to arrange for the work on the footpath posts to be completed before the beginning of April                                                                              | Partially completed                             |
| <b>29.8</b>  | <b>CU</b> to request that the map and QR codes are added to the draft 'Talking Trees and Bees' leaflet                                                                             | On-going                                        |
| <b>29.9</b>  | <b>All</b> to read the Biodiversity Strategy for discussion at the next meeting                                                                                                    | Completed<br>See Item 3                         |
| <b>29.10</b> | <b>MS</b> to add an item to the next meeting's agenda covering actions for the Parish Council arising from the Biodiversity Strategy                                               | Completed<br>See Item 3                         |
| <b>30.1</b>  | <b>MS</b> to send out the annual footpath check template with last year's completed report                                                                                         | Completed                                       |
| <b>30.2</b>  | <b>CU</b> to send the Group the list of footpaths currently covered by volunteers                                                                                                  | Completed                                       |
| <b>30.3</b>  | <b>MS</b> to contact Cambs CC to see when the definitive map will be updated with the new route in Diddington                                                                      | Completed<br>Confirmed as Spring 2023           |
| <b>30.4</b>  | <b>CU</b> to contact former Councillors to ascertain the process followed to create the current footpath map                                                                       | Completed                                       |
| <b>30.5</b>  | <b>MS</b> to add consideration of creating a new circular path, once the Diddington lake route is open, as an agenda item for a future meeting                                     | Closed, superseded by Action 31.1               |
| <b>30.6</b>  | <b>CU</b> to arrange for International Plastic Bag Free Day and World Nature Conservation Day to be highlighted in the Roundabout, on the Parish Council website and Facebook page | Completed                                       |
| <b>30.7</b>  | <b>CU</b> to buy signs explaining why areas were being left unmown                                                                                                                 | Completed                                       |
| <b>30.8</b>  | <b>CU</b> to identify areas that can be left unmown, in consultation with the village handymen                                                                                     | Completed                                       |
| <b>30.9</b>  | <b>MS</b> to add consideration of creating a map of green spaces residents could use, once the Diddington lake                                                                     | Closed, superseded by Action 31.1               |

|              |                                                                                                                                         |                                                        |
|--------------|-----------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------|
|              | route is open, as an agenda item for a future meeting                                                                                   |                                                        |
| <b>30.10</b> | <b>MS</b> to send the Group the revised Tree Strategy for comment so it can be signed off at the next meeting                           | Completed<br>See Item 3                                |
| <b>30.11</b> | <b>CU</b> to include the Greening Buckden plantings at Hunts End, the Churchyard and Morris Close in the Parish Council's Annual Report | Completed                                              |
|              | <b>Actions to be Monitored</b>                                                                                                          |                                                        |
| <b>16.2</b>  | <b>MS</b> to distribute Round About Buckden leaflets and to record their take-up                                                        | Library, George, Buckden Towers, Drs Surgery restocked |

**Action 31.1 MS** to add consideration of creating a map of green spaces residents could use and creating a new circular path, once the Diddington lake route is open, as an agenda item for a future meeting

#### **Item 2 Terms of Reference**

- The Group's terms of reference have been revised and it was noted they have been agreed by the Group
- Caroline Underwood was duly elected as the Chair

#### **Item 3 Green Infrastructure**

- It was noted that the annual footpath check is due to take place in July
- It was noted that some members of the Footpath Working Party are not reporting in on the condition of the footpaths they look after
- It was noted that CU has clarified the details required on the submission to establish a new footpath with Cambs CC

**Action 31.2 All** to complete their annual checks of the footpaths allocated to them by 31 July

**Action 31.3 CU** to send a reminder to the Footpath Working Group as to the need to regularly report on the condition of the footpaths they look after

**Action 31.4 MS** to send CU the grid references for the starting and finishing points for the proposed new footpath

**Action 31.5 CU** to establish land ownership for the route of the proposed new footpath

#### **Item 4 Biodiversity**

- The following upcoming national events were noted
  - 28 July World Nature Conservation Day
  - 25-30 September Recycle Week
  - 25 September World Rivers Day
  - 23-30 Seed Gathering Week
- The actions for the Parish Council arising from the Biodiversity Strategy were reviewed
- It was noted the revised Tree Strategy was approved by the Parish Council at its June meeting

**Action 31.6 CU** to publicise the national events due in July and September

**Action 31.7 CU** to submit the Biodiversity Strategy Action List to the Parish Council for approval

#### **Item 5 Budget**

- It was noted there has been no change in the budget since the last meeting

#### **Item 6 AOB**

- The next meeting will be a walking only meeting to identify areas that require protection and others that offer the potential to increase areas of planting; it will be held on Tuesday 19 July at 1900 hours starting from 55 High Street
- The following meeting will be held on Tuesday 27 September from 1915 hours at 55 High Street